**To:** College Admissions Officer

**From:** Timothy Praino, Principal

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,** a 2019 Richland High School graduate is the recipient of a $1,000.00 scholarship from the Richland High School (RHS) Club 40. Please verify that the above named student is in attendance at your college or university by completing the Verification of Enrollment Form below. DO NOT MAIL before the student has been in class attendance. **THIS FORM MUST BE USED BY JANUARY 2020.**

**NOTE TO SCHOLARSHIP RECIPIENT:** Present this letter to the appropriate college or university official and authorize the college or university to provide your student ID # to RHS Club 40.

**NOTE TO COLLEGE ADMISSIONS OFFICER:** Please complete the bottom portion of this letter and mail it to:

**Ms. Ann Thompson, Treasurer, RHS Club 40**

 **17224 Woodcrest Drive, NE**

 **Bothell, WA 99011** (425) 286-2123 ann.thompson1@comcast.net

 VERIFICATION OF ENROLLMENT IN COLLEGE OR UNIVERSITY CLASSES

 **MAIL ONLY AFTER STUDENT HAS BEGUN CLASSES**

This is to certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Student Student ID#

is attending \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Institution

Signature of College Official \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

  **PLEASE MAIL SCHOLARSHIP STIPEND DIRECTLY TO COLLEGE BELOW**

 Check made payable to recipient

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 College / University Department

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Street Address City State Zip