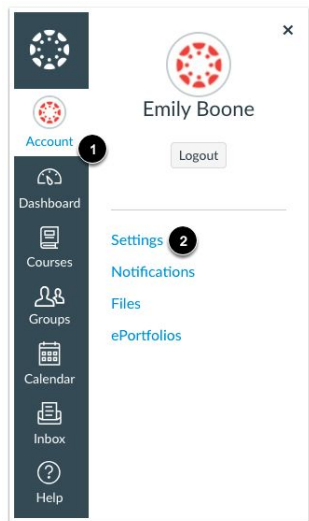


PARENT ACCESS TO CANVAS

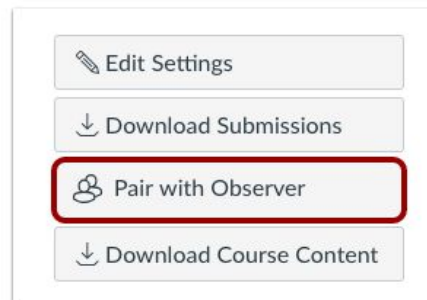
Parents can sign up as an **observer** in Canvas. Observers can link their Canvas account to their student's account so they can see assignment due dates, announcements, and other course content.

STEP 1: GENERATE A PAIRING CODE FROM YOUR STUDENT'S ACCOUNT

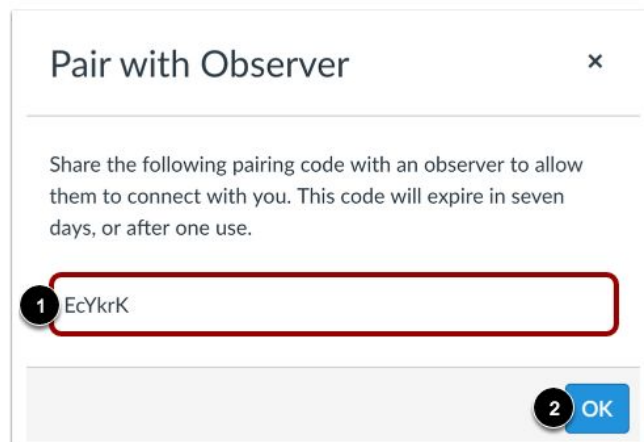
1. Have your student log in to Canvas and go to their **Account Settings**.



2. Click the **Pair with Observer** button.

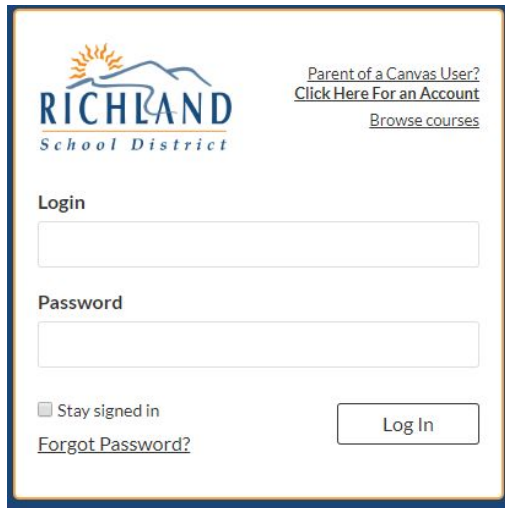


3. Copy or write down the six-digit code that pops up. This code expires after seven days or after the first time you use it.

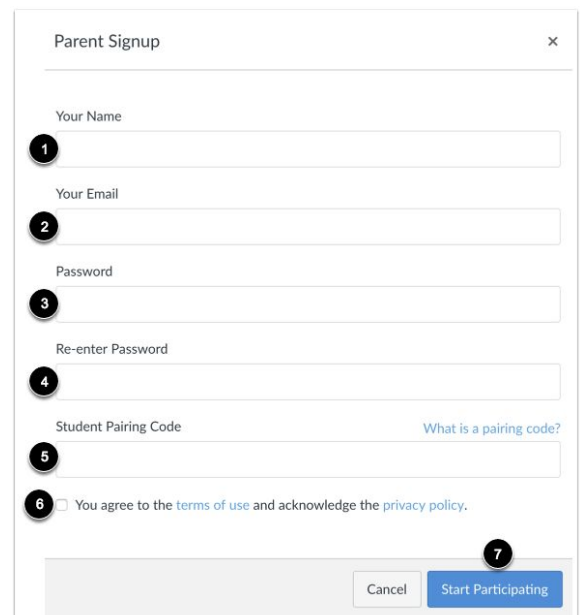


STEP 2: SIGN UP FOR YOUR PARENT CANVAS ACCOUNT

1. In a browser window, enter <https://rsd.instructure.com/login/canvas>
2. Click **Parent of a Canvas User? Click Here for an Account.**

The image shows the Richland School District login page. At the top left is the Richland School District logo, which includes a sun and mountains. To the right of the logo are links: "Parent of a Canvas User? Click Here For an Account" and "Browse courses". Below the logo are fields for "Login" and "Password". There is a checkbox for "Stay signed in" and a "Log In" button. A link for "Forgot Password?" is also present.

3. Enter the following information:
 - a. Enter your name in the **Your Name** field.
 - b. Enter your email in the **Your Email** field.
 - c. Enter a password in the **Password** field, then enter it again in the **Re-enter Password** field.
 - d. Enter the pairing code your student generated for you (see **page 1** of this guide for details) in the **Student Pairing Code** field.
 - e. Agree to the terms of use by checking the box.

The image shows a "Parent Signup" form. It has a title bar with a close button (X). The form contains several fields: "Your Name" (1), "Your Email" (2), "Password" (3), "Re-enter Password" (4), "Student Pairing Code" (5), and a checkbox for "You agree to the terms of use and acknowledge the privacy policy." (6). A link "What is a pairing code?" is next to the pairing code field. At the bottom right, there is a "Cancel" button and a "Start Participating" button (7).

4. Click **Start Participating.**
5. If you have more than one student whose courses you'd like to observe, follow the instructions at <https://community.canvaslms.com/docs/DOC-10915-4144237751>

STEP 3 (OPTIONAL): DOWNLOAD THE CANVAS PARENT APP

- You can find the Canvas Parent app by searching **Canvas Parent** in the app store. You'll see a blue circular icon like the one at right:
- Follow the subsequent instructions to find your child's district and school.

